

Jefferson County Solid Waste & Air Quality Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

Agenda

February 3, 2026 – 8:30 A.M.

Members: Joan Callan, Robert Preuss, Mark Groose, Dan Herbst, Matthew Tracy
Place: Room C2003, Jefferson County Courthouse OR Via Teams Videoconference

Join the TEAMS meeting now

Meeting ID: 279 621 656 145 3

Passcode: Pa6JV2Rz

1. Call to Order
2. Roll Call (Establish a Quorum)
3. Certification of Compliance with the Open Meetings Law
4. Approval of the Agenda
5. Public Comment *(Not to exceed 15 minutes – Members of the public who wish to address the Committee on specific agenda items must register their request at this time)*
6. Approval of Minutes – December 2 Solid Waste Committee Meeting
7. Communications
8. Departmental Update
9. Discussion on Solid Waste Departmental 2026 Financial Reports
10. Update from Waste Collection Partners
11. Update on Partnership with Dane County and Waukesha County
12. Review of Solid Waste Cost Summary for 2025
13. Discussion and Possible Action on 2026 Tire Fees
14. Discussion and Possible Action on Cylinder Recycling & Fees
15. Discussion and Possible Action on 2026 Events
16. Discussion and Possible Action on future Meeting Dates and Possible Agenda Items
17. Next Solid Waste Committee Meeting is scheduled for Tuesday – April 7, 2026
18. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting. Individuals requiring special accommodation for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at (920) 674-7101 so appropriate arrangements can be made.

Jefferson County Solid Waste Committee

Jefferson County Courthouse
311 S. Center Ave., Room C2003
Jefferson, WI 53549

December 2, 2025 Minutes

1. **Call to Order** – Meeting was called to order by Supervisor Callan at 8:30 a.m.
2. **Roll Call (Establish a Quorum)** – Committee Members: Joan Callan and Bob Preuss were present. Matt Tracy and Dan Herbst were present online. Mark Groose was absent. Staff Present: Matt Zangl and Kim Buchholz. Waste Collection Partners Present: Collin Barrington, Veolia (online); Kyle Badtke, Waste Management (Deer Track Landfill). Others present: Abigail Levens, Jennifer Johnson, Lisa Eddy and Elizabeth McGeary were present online. Anita Martin, Lake Mills, present.
3. **Certification of Compliance with the Open Meetings Law** – In compliance.
4. **Approval of the Agenda** – Agenda item #9 was moved to the end of the meeting to accommodate Elizabeth McGeary, Jefferson County Health Department, with another meeting she needed to attend. Motion by Preuss, seconded by Herbst, to approve agenda with changes. Approved, 4-0.
5. **Public Comment** – Anita Martin, Lake Mills, was present for item number 9, Discussion on Avian Influenza and Air Quality Monitoring.
6. **Approval of Minutes – October 7, 2025, Solid Waste & Air Quality Committee Meeting** – Motion by Preuss, seconded by Herbst, to approve October 7, 2025, Solid Waste & Air Quality Committee meeting minutes as printed. Motion approved, 4-0.
7. **Communications** – None
8. **Departmental Update** – Buchholz reported that the Household Hazardous Waste and Agriculture final grant documentation has been submitted for 2025. We are now awaiting final payments from each of the grants. 2026 grant contracts have been signed and submitted for the Household Hazardous Waste, Agriculture Hazardous Waste and Unused Prescription Drug Grants. Now that it is December, she will be working on the closeout requirements for the 2025 Unused Prescription Drug grant. The MOU with Walworth County has been signed for 2026. Buchholz stated that advertising for the 2026 events was being done with tax inserts again. 12 municipalities are participating this year.
9. **Discussion on Solid Waste Departmental 2025 Financial Report** – A copy of the 2025 current budget was distributed to the committee in the agenda packet. Zangl stated we are on track. He pointed out the Purchase Care & Services line item stating that this report reflects most of expenses from the Watertown Clean Sweep event. He also referenced the Public Solid Waste Charges income line item. Revenues increased in this line item due to the increased prices for events.
10. **Update from Waste Collection Partners** – Kyle Badtke, Deer Track Park Landfill Operations Manager, stated that they are in a slow season. DNR has completed a recent inspection and there were no findings. Colin Barrington, Veolia, asked the committee if they had any questions regarding the events held. No questions were asked.

11. **Discussion and Possible Action on Partnering with Dane County and Waukesha County to provide services to Jefferson County residents for disposal of Hazardous Waste items during non-event times** – Buchholz told the committee that agreements with both Dane County and Waukesha County have been signed. The agreements will start on January 1, 2026, and are for 10 residents each to utilize the service. Jefferson County residents will have to come into our office and complete a voucher with various information. They will then take the voucher to either Dane or Waukesha County and present that at the time of disposal.
12. **Discussion and Recap of Events and Planning for 2026 Events** – Buchholz felt the events went well. Committee members also thought the events went well except for the contractor not showing up on time for the Electronic & Appliance Collection event. Buchholz stated that she has already discussed that with the contractor and will make sure to make reminders for the events in 2026. Buchholz also handed out the results of the surveys taken for both the September 19 & 20 and October 18 events. Please see handouts. Buchholz provided the committee with the 2026 dates. Clean Sweep in Jefferson will be on April 10 and 11. Clean Sweep in Watertown will be on September 18 & 19. Electronic & Appliance Events at the Fair Park are on Wednesday, May 13 and Saturday, October 17. Holding a weekday event is new for 2026. Many other counties have moved to weekday only events. Also, weekends are more difficult to find open dates. So, we thought we would give it a try in 2026. One more event, hopefully in Lake Mills will be planned. Due to staffing turnover, that date has been unable to be confirmed at this point.
13. **Discussion and Possible Action on 2026 Events and Fees** – Buchholz stated that it is our recommendation that fees remain the same for 2026. No discussion occurred.
14. **Discussion of Avian Influenza Air Quality Monitoring** – Elizabeth McGeary, Director/Health Officer RN, provided the committee with an update on the composting site where birds have been composted from the Avian Influenza outbreak. McGeary stated that the Health Department has reached out to WI DNR regarding the foul odor. DNR has no jurisdiction over it. The Health Department has worked with the WI State Lab of Hygiene for the use of two machines that are able to take air quality readings. All readings to date have had a negative result. Nothing indicates that there is a human hazard. McGeary noted that this doesn't mean there isn't a strong odor. She also stated that the Health Department has a plan in place if anything is elevated and individuals need to leave their homes. Callan thanked McGeary and the Health Department for their work and renting the equipment. McGeary stated that they have received a lot of positive feedback from residents. McGeary stated that it is truly an unfortunate situation due to the smell. Tracy asked about surveying the compost pile and releasing results to the public. McGeary stated that she is open to any options and if he had ideas to please reach out to her. Callan thanked McGeary for her information. She also stated that there is not a whole lot our committee has oversight into.
15. **Discussion and Possible Action on future Meeting Dates and Possible Agenda Items** – Callan stated that the next meeting is on February 3, 2026. No specific items for the agenda outside the normal ones.
16. **Next Solid Waste Committee Meeting** – February 3, 2026.
17. **Adjourn** – Meeting adjourned at 9:13 a.m. Motion by Preuss, seconded by Herbst.